

***United States Court of Appeals***

FIFTH CIRCUIT  
OFFICE OF THE CLERK

LYLE W. CAYCE  
CLERK

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March 12, 2015

Ms. Mary Lenore Feeney  
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**No. 15-60063     Dixie Electric Mbrship Corp. v. NLRB**  
Agency No. 15-CA-019954

Dear Counsel,

We have filed the certified list. PETITIONER'S BRIEF AND EXCERPTS ARE DUE WITHIN **40 DAYS** FROM THE DATE ABOVE, See FED R. APP. P. and 5<sup>TH</sup> CIR. R. 28, 30 and 31. Except in the most extraordinary circumstances, the maximum extension for filing briefs is 40 days in agency cases. See also 5<sup>TH</sup> CIR. R. 30.1.2 and 5<sup>TH</sup> CIR. R. 31.1 to determine if you have to file electronic copies of the brief and record excerpts, and the Portable Document Format (PDF) you MUST use. See also 5<sup>TH</sup> CIR. R. 30.1 for the contents of the Record Excerpts which are filed instead of an appendix. You may access our briefing checklist on the Fifth Circuit's website: [www.ca5.uscourts.gov/clerk/docs/brchecklist.pdf](http://www.ca5.uscourts.gov/clerk/docs/brchecklist.pdf). An intervenor's time is governed by 5<sup>TH</sup> CIR. R. 31.2. 5<sup>TH</sup> CIR. R. 42.3.2 allows the clerk to dismiss appeals **without notice** if the brief is not filed on time.

**The caption for this appeal is attached, and we ask you to use it on any briefs filed with this court.**

Because this case is proceeding on a certified list of documents instead of the record, see 5<sup>TH</sup> CIR. R. 30.2. Petitioner must obtain a copy of the portions of the record relied upon by the parties in their briefs, and file them within 21 days from the date of filing

of respondent's brief, with suitable covers, numbering and indexing.

**New Guidance Regarding Citations for Administrative Records**

The court has approved an amendment to 5<sup>TH</sup> CIR. R. 28.2.2 granting the Clerk the authority to create a standard format for citation to the electronic administrative record. You must use the new citation format when citing to the electronic administrative record.

Within the electronic record, the record citation cited at the bottom left hand side of the page is the proper citation to be used.

An example of a proper record citation format is, "ROA" followed by a period, followed by the page number. For example, "ROA.123".

Sincerely,

LYLE W. CAYCE, Clerk

*Sabrina B. Short*

By: \_\_\_\_\_  
Sabrina B. Short, Deputy Clerk  
504-310-7817

Enclosure(s)

cc w/encl:

Ms. Julie Brock Broido  
Ms. Linda Dreeben  
Mr. Michael Randall Hickson  
Ms. Kathryn M. McKinney

Case No. 15-60063

DIXIE ELECTRIC MEMBERSHIP CORPORATION,

Petitioner Cross-Respondent

v.

NATIONAL LABOR RELATIONS BOARD,

Respondent Cross-Petitioner